



Holy Family Episcopal Church

5038 Hyland Ave

San Jose, CA 95127-2212

Phone # (408)251-8621

Vestry Meeting Minutes
July 8, 2018

Opening Prayer: was offered by Rev. Ruth Casipit Paguio at 1:42 PM

Present: Laminda Wojdylak, Marge Smith, Martin Ayala Hernandez, Lucia Meneses, Martin Ayala Hernandez, Lita & Gary Thomas (Senior Warden), John Bower, Rosie Limos and Gloria Duncan.

Absent: Jane Pomeroy

Agenda was accepted with additions.

Minutes of June 10, 2018 were approved as presented.

Comments: Rev. Ruth shared with the Vestry comments made by our Presiding Bishop Curry who focused on John 21 with the overall theme of love.

Treasurer's Report: Marge Smith reported that our tax assessment had arrived with our building \$595,167 and land \$80,995. We are at 84% and are under \$2700. This year we shall pay our *True Up* along with our Fair Share which is due at the end of this month.

The Hawaiian Bangquet was successful with \$3,161 in sales, \$2,443 in expenses, with a profit of \$725. We noticed that Comerica is charging us a monthly check fee, Marge will see if she get this \$250 fee waived. Rentals continue to come in. Charges for water are still being negotiated with Mandala.

(The Treasurer's Report is available upon request)

Unfinished Business

1. Buildings and Grounds Report: (see attachment): It was moved by John Bower and seconded by Mindi Wojdylak, that we approve \$2,000 for the Rose Garden. MSC
2. Mandala Renewal of Lease: Rev. Ruth reported that Mandala pays \$3,153.47 plus 3 per cent. We are still negotiating the water fee which shall gradually escalate, 20% then 30% and so on.
3. Church Policies: [Tabled]
4. Vestry Mission and Vision Statement (from the Retreat): Gary moved that we approve the amended Mission and Vision Statement and Rosie Limos seconded. MSC *[The Vestry Secretary will retype the amended Mission and Vision Statement and include with these minutes]. The attendees were John Bower, Gary and Lita Thomas, Rev. Ruth Casipit Paguio, Lucia Meneses, Jane Pomeroy, Gloria Duncan, Laminda Wojdylak, and The Rev. Canon Brian Nordwick, Convener.*
5. Suggestions: our Senior Warden, Gary Thomas, expressed the need for the Buildings and Grounds Committee to prioritize our list of upgrades/improvements to the church site with a time frame: rotten wood on the side of the building, cracked concrete sidewalk due to tree roots, resurfacing the parking lot etc.
6. New Window in Rev. Ruth's Office: [Tabled]

New Business

1. Office Computer: Mindi moved that we purchase a computer for no more than \$1,000 and Nancy Brock seconded. MSC
2. Legal Clinic (Immigration): Rev. Ruth reported that we need volunteers for October and November; we are collaborating with United Methodist and PAC. We have *Pro bono* attorneys from SCU. We are also to report separately from our own church business.
3. Associate Priest: Rev. Ruth reported that David Starr is willing to work 50% of the time and already has his housing and insurance. We, the Vestry, shall talk with the Rev. David Starr over lunch after church this Sunday.
4. Other:

- July 29 & August 5, 2 Sundays (guest Preachers/Celebrants etc.—it was noted that on these two dates, someone needs to be available to open the church and be available. Nancy, Lucia and Mindi will work this out.
- Payment to Mindi for disking the property: It was noted that \$600 was paid on 12/2017, Marge noted that \$300 was paid on the other property in Milpitas until it was sold. Mindi shall receive payment for the Hyland Avenue disking.
- Latino Mission Building Ministry: Martin Ayala Hernandez will attend this ministry in North Carolina. Gary moved that we pay \$230 for Martin's registration for his four (4) day attendance. Mindi seconded. MSC

Tasks to be completed: When and by Whom:

1. Create Welcome Flyer ?
2. Lector Training ?
3. Negotiate Indian Rental Lease Increase from \$535 to \$575
4. Brainstorming with Congregations a second round
5. **Name Change on Property: Mindi, Shonna asap!**
6. Equity Account reserve \$50,000 for "Rainy Day", balance into Diocesan Trust

Items for Future Vestry Consideration:

Closing Prayer: *Lord's Prayer* offered by Rev. Ruth.

Adjourned at 3:38 PM

Next Meeting: Sun., Aug. 12, 2018

Respectfully submitted,

Gloria Duncan,

Vestry Secretary