

Holy Family Episcopal Church
5038 Hyland Avenue
San Jose, CA 95127
Vestry Meeting
May 20, 2018
1:30 PM

Opening Prayer was offered by The Rev. Ruth Casipit Paguio at 1:35 PM

Present were: Nancy Brock, The Rev. Lucie Thomas, Lucia Meneses, Marge Smith, Gary Thomas (Senior Warden), Rosie Limos, Mindi Wojdylak, The Rev. Ruth Casipit Paguio Shonna Close, and Gloria Duncan.

Guest: Joanna Shreve (Mission Commission and Diocesan Treasurer and Liaison)

Absent: John Bower, Jane Pomeroy and Martin Ayala Hernandez

Minutes of April 28, 2018 were accepted as amended (added absentees) and Office Assistant Ana Gawrosch.

Treasurer's Report: Marge Smith reported that we are \$2,000 behind; 80 per cent of the budget has been received. First quarter statements have been sent out. *(Detailed report is available upon request).*

Unfinished Business

1. Water delivery: Nancy Brock reported that the 57 gallon water system has been delivered. No deposit, \$10 per month and/or \$1.25 per gallon
2. Piedmont property: Gary Thomas moved that we include the signed Resolution of the Vestry with our minutes. Seconded by Rosie Limos. MSC
3. Mandala and Indian Health Renewal of lease: Gary Thomas, our Senior Warden, requested a copy of the lease. To determine the rental lease it was suggested that we use an average over 12 months, and charge a flat rate with a review every year. Certificates of insurance have been received from Mandala and Indian Health. Rev. Lucie will

call Michael regarding the use of a second office. Should this be an additional charge?

4. Jane Pomeroy's Support Group: Rev. Ruth still needs to check on the liability issue.
5. Website: It has been suggested that we combine Mission Statements, review and then move on.

New Business

- 1) Time with our Diocesan Liaison Joanna Shreve—we spent time with our Diocesan Liaison who wanted to know how things were going with the merger. And what was the most difficult? Each Vestry Member gave their assessment of our situation. She suggested storytelling as a way of reaching the congregation.

We also had the opportunity to speak about finances. We wanted to know of a place to invest our funds from the sale of the property. Since Joanna Shreve is also the Diocesan Treasurer, she mentioned the Diocesan Investment Trust. Eighteen (18) congregations are members. Last year portfolios earned 11.9%. She suggested that we do not spend any more than 5%; we need to give 2-3 weeks' notice if we plan to liquidate any of the funds. More information will be sent to Marge. A question was asked regarding our grant being dropped due to the sale of the property. "More than likely" was the reply by Mrs. Shreve.

- 2) Property Sale Proposal: How much of our assets from the sale should remain liquid (for repairs and upgrades to the site)? It has been suggested that the Financial Committee study the issue and report back to the Vestry within 60 days
- 3) Legal Clinic (Immigration): Rev. Ruth reminded us that Ian will be able to join the team for this project. There is a Methodist pastor who wants to partner with other churches on the issue. We are scheduled to have our first clinic in July. Gary, our Senior Warden requested a copy of the grant to learn the specifics, as well as, the limitations.
- 4) Tenant Liaison: Rev. Ruth is looking for someone to monitor the use of our facilities. We also need to know if there is liability for relatives who are not members when someone brings in an outside priest. Rev. Lucie will call St. Mark's to find out policies and guidelines and costs.
- 5) Other:
 - A. Family Camp July 19-22, 2018.

B. Hawaiian Banquet/Dance: Mindi moved and Gary seconded that we approve up to \$2,000 for our Hawaiian celebration. MSC

Calendar

- *June 30, 2018 Hawaiian Dinner/Dance*
- *July 18, 2018 Jane Pomeroy's Support Group*
- *July 19-22, 2018 Family Camp*
- *Next Meeting TBD*

Tasks to be Completed: When and by Whom:

Items for Future Vestry Consideration

Closing Circle of Prayer: *Lord's Prayer.*

Adjourned at 3:40 PM

Respectfully submitted,

Gloria Duncan
Vestry Secretary