

Holy Family Episcopal Church
5038 Hyland Avenue
San Jose, CA 95127
Vestry Meeting
March 11, 2018
2:00 PM

Opening Prayer was offered by The Rev. Ruth Casipit Paguio at 2:08 PM

Present were: Gary & Lita Thomas, John Bower, The Rev. Lucie Thomas, John LeSchofs, Nancy Brock, Mindi Wojdylak (Clerk), Jane & Bob Pomeroy, Marge Smith, Gloria Duncan and Ian Greensides.

Absent: Rosie Limos and Martin Ayala Hernandez

Agenda: was approved with Grant Opportunity added.

Minutes of 2/25/2018 were approved as presented.

Treasurer's Report: Marge reported that we are at 80% with our pledges which will increase throughout the year. One insurance policy has been cancelled and is now in the new name of our church. We find that we are paying on the *Fair Share* \$25,000 twice; St. Philip's has already paid. Is Holy Family required to pay once more? We shall ask Bill Shreve this question before our audit. (The details of the financial report are available upon request.)

Unfinished Business

- 1) Buildings and Grounds: John LeSchofs reported that the committee is having difficulty with contractors returning their calls. Since the air conditioner was short-lived, the contractor will take into account the \$1,000 which we already paid him. The roof needs to be sealed which will cost approximately \$9,800. We would need to acquire permits from the county. Foam roofing however, may last

longer—30 years. Fence opening on Kirk, we are expecting a quote this week. This would allow an additional exit, using the northern part of the property.

John reported that we shall use a new vendor to create a looking design on our street sign for less cost. (If you have suggestions for the Ernie Harris' Work Day, email John your suggestions. (Sally and Jane shall work on the Sacristy.

- 2) Property in Milpitas will be listed, effective last Wednesday; by 3/21/18 we shall consider offers. A photo tour of the property has been provided. The realtor will allow two weeks to have information verified; \$550,000 is the listing price.
- 3) Eucharistic Training: eight (8) members attended. Since our albs are quite old, the Altar Guild shall inventory what we presently have first, before we update them.
- 4) Finance Report: During mid-year we have a 3 per cent increase, utilities will improve with the assistance from the renter on the property. It has been noted that PG&E charged us for the name change of our church. We have paid both tax installments for St. Philip's and one installment for Holy Family. It has also been observed that Black History and other cultural events shall be moved to the first Sunday to reduce our musical expense. We shall budget \$50 for each service: 10:00 AM, 12:30 PM, and 4:30 PM 3 times per month. The office assistant, once we find one, shall be paid \$15 per hour (8) eight hours per week, 52 weeks per year.
Budget: The budget was unanimously approved by the Vestry. We give special thanks to the Financial Committee for re-working the budget.
- 5) Holy Week & Easter Preparation: Bishop Mary will visit at 12 noon for the Stations of the Cross at Alum Rock Park; Maundy Thursday, and Easter Sunday.
- 6) March 18, 2018 Team Building/ St. Joseph's Day: April 28, 2018 we have planned our Vestry Retreat with The Rev. Canon Brian Nordwick convening.
- 7) Parochial Report: is complete!
- 8) Office Help: Rev. Ruth is still looking. If you know of anyone, kindly let us know.

New Business

1. Deanery Meeting: Our first Deanery meeting will be scheduled for Sat., March 17, 2018 at St. Mark's Episcopal Church in Santa Clara.
2. Vestry Retreat is April 28, 2018 9:00-3:00 PM; our E-Waste event is scheduled on this same date and time.
3. Website email: It was moved and seconded that we have an email address to conduct church business: info@holyfamilysj.org with Rev. Ruth, Rev. Lucie and Clerk listed as contacts. MSC We are also testing the vestry email address to send our correspondence and minutes.
4. Other:
Grant Opportunity: Ian Greensides reported about a grant opportunity to create an Immigration Information Center. This grant would support Sunday programs and/or resource materials, stipends for speakers' presentations and flyers; Citizenship workshops would also be included. Volunteers would accompany the immigration hearings with the clients.

PACT which was created by Holy Trinity thirty years ago will support us.

Ana Murillo from the 12:30 service would like to volunteer at this time. Rev. Ruth suggested that we begin by keeping this "low key".

Calendar:

Mar. 24, 2018	9:00-noon	Ernie's Work Day
Mar. 25, 2018	10:00 AM	Palm Sunday
April 1, 2018	11:00 AM	Bishop Mary visits
Apr. 28, 2018	9:00-3:00 PM	Vestry Retreat
Apr. 28, 2018	9:00-3:00 PM	E-Waste Program

Adjourned: at 3:35 PM with "I thank God for" and The *Lord's Prayer*.

Respectfully Submitted

Gloria Duncan
Vestry Secretary